



# Dressage Ireland Clg - Show Health & Safety Checklist

**Ref: DI SF01**

Optional : Checklist for reference & assistance only		
Venue		
Date		
Venue		
Name of Safety Officer		
Administrative	Status	Actions
Fire Safety Certificate (if required)		
Food Hygiene Registration		
Safety Statement		
Manual Handling Training		
Machinery Training		
Other Training		
Incident Report Forms		
Disposable Camera (to record scene)		
Communications System		
Hi-Viz Vests		
Secretary's Office (Tent/Caravan, etc)		
Signage- Roads, Arenas, etc		
GPS Co-ordinates		
Emergency Plan		
Emergency Training		
Venue Rules		
Safety Policy		
Traffic Management Plan		
Insurance		
Welfare	Status	Actions
Toilets		
Drinking Water		
Waste Bins		
Staff Catering		
Fire Extinguishers		
First-Aid, Ambulance		

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Show Grounds	Status	Actions
Arena Layout		
Practice Arenas- Lunge Area		
Access to Arenas (Exhibitors, Horses etc.)		
Walk-Ways		
Parking (Horse Boxes, Lorries, etc.)		
Parking of Spectator Vehicles		
Parking for Ambulance etc		
Boundary Fencing		
Rivers-Silage pits, livestock pens etc not part of Show		
Main road access, Safety		
Old machinery		
Pedestrian routes - especially children		
Gates - access hard standing etc		
Control - Barriers, restricted areas		
Seating Safety		
Risk assess overall venue safety		
Access to heights - not part of show, e.g. container top, loft etc		
Access to machinery used for course building etc - keys removed, competent operator		
Restrict access to venue areas unrelated to show - workshops, machinery store		
Judges Box - access & egress, thermal comfort, suitability		
Site Access & Egress	Status	Actions
Adequate Signage- Gardai,		
Width for lorries		
Minimal Delays		
Public Access		
Emergency Access		
Protection of the Public		
Visibility - Traffic		
Control - Stewarding		
Traffic Management- One way system?		
Debris on road		

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<b>Trade Exhibitor Area</b>	<b>Status</b>	<b>Actions</b>
Access for public		
Location relative to horses - noise etc		
Toilets		
Waste Management		
Seating		
Insurance: <ul style="list-style-type: none"> <li>- Food Vendors,</li> <li>- Temporary Stands</li> <li>- Marquees</li> <li>- First-aid providers?</li> </ul>		
Food Hygiene Certs		
Trip Hazards, (tent pegs etc)		
Fire Extinguishers		
Included in Emergency Plan		
Generators		
<b>Training / Briefing</b>	<b>Status</b>	<b>Actions</b>
Safety Stewards		
Parking Stewards		
Road Safety Stewards		
Other Key persons- inc Officials, Judges, Course Designers, Arena party, etc		
Rules and guidelines		
Crisis Management Team		
<b>Show Day</b>	<b>Status</b>	<b>Actions</b>
First - aid personnel		
Safety Stewards		
Supervision		
Communications System		
Regular inspections		
Safe exit from show		
Debris - muck onto road		
Security - money handling		

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Canteen / Restaurant	Status	Actions
Cleanliness		
Slip hazards		
Access- Egress		
Ventilation		
Waste management		
Procedures- spillage etc		
Fire Extinguishers		
HACCP		
Potable water supply		
Refrigeration- Heat control		

### Dressage Checklist

Task -Issue	Status	Actions
Weather during setup		
Vehicles for transport of equipment		
Access for arena preparation		
Manual handling of arena equipment, letters, etc		
Arena spacing - safety		
Arena layout - positioning of borders		
Arenas - surfaces		
Warm-up area - surfaces		
Access for Ambulance		
Access for spectators-officials		
Parking	Status	Actions
Parking - lorries, trailers		
Parking - spectators		
Parking - Ambulance		
Training	Status	Actions
Parking stewards		
Call-up stewards		
<b>Signed:</b>	<b>Date:</b>	<b>Position:</b>