

DATA PROTECTION PRIVACY POLICY DOCUMENT v.2021

Overview of how Dressage Ireland holds data.

Why does Dressage Ireland hold information on its members?

Dressage Ireland holds membership information, horse registration information (owner and rider) and results from national and international competitions.

As the governing body for the sport of Dressage, the results information is an important historical record.

What information is stored about a member?

Membership details include name, address, contact number(s), email address and date of birth.

In the case of an underage athlete (an athlete under 18 years of age) a contact of the parent/guardian is required.

In addition, if a member owns and/or rides a horse, this information will also be stored on the Horse Registration information.

Dressage Ireland Membership is annual (1 January - 31 December).

Membership information is retained so the member can easily renew their membership without starting from scratch.

Members are advised to contact admin@dressageireland.ie if there is an inaccuracy on their membership or horse information.

Why does Dressage Ireland require Date of Birth information?

Dressage Ireland requires the correct date of birth to ensure that athletes are competing in the correct classes.

As per the Dressage Ireland rules, age restrictions apply to athletes competing in pony, junior, young rider, and senior classes.

How is information obtained?

Membership information is generally input by members via the website. The exception is postal memberships which is input by Head Office.

Horse Registrations are input by the owners of the horse or by Head Office, as above.

Results on athletes' performance for national and international competitions is directly input via scorers.

Why was it originally gathered?

This information is gathered to keep an inventory of annual memberships and registrations and the type of member/registration recorded.

This information is required for operational purposes for the benefit of its members and Dressage Ireland. An example of this is to compare previous years memberships to see if our sport is growing or declining, and in which areas.

How long will this information be retained?

Membership and registration information will be reviewed after 10 years.

Any dormant accounts (i.e.: those not used for 5 years or more) will be deleted.

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How secure is it in terms of encryption and accessibility?

Dressage Ireland computers are password protected and are locked when not being used.

Dressage Ireland has encrypted all information held on its database.

The website is secure (SSL).

Only a group of members selected by the Board of Dressage Ireland have access to areas of the website, including:

- Dotser is our IT provider;
- Horse Sport Ireland, our national federation, may require information regarding athletes involved in the High Performance Programmes;
Show organisers have access to the details of riders competing at their, again these are people from regional committee's or selected by them.

Dressage Ireland Regions

There are seven active regions with committees who put on training and shows for its members

Head Office will provide membership contact details to the Secretary of a region if requested. This will be for the purposes of regional operational duties, such as running shows and/or for training.

Membership Information to Third Parties

Head Office may share telephone numbers and email addresses with Horse Sport Ireland, usually in connection with High Performance.

The press may contact Head Office to obtain information of winners for interview purposes and this will be given only with consent from the member.

Head Office will not give out telephone numbers or email addresses of its members for any other purpose other than what has been previously mentioned.

Commercial Notices from Third Parties

Head Office does not share membership information with Third Parties.

Commercial notes, which are of interest to our members, are sent directly from Head Office by email to your email held in membership info.

Please note, Dressage Ireland may amend this information as required from time to time